



JAMIA HAMDARD

(Deemed to be University)

Accredited by NAAC in 'A' Category

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NEW DELHI - 110062

No.Estab/LD/ 668

Dated: 13/07/2021


CIRCULAR

Subject: Completion of ACRs for the year-2020 reg.

This is with reference to Circular No. Estab/LD/668 dated 26.11.2020 regarding completion of ACRs for the year 2020 in time frame manner latest by 30.05.2021. The duly filled/completed ACRs in respect of many Non-teaching employees for the year-2020 has not been submitted till date by the Reporting/Reviewing Officers.

In view of the above, all concerned employees/Reporting/Reviewing Officer/ Head of the Department/Units/Sections In-charge are requested to kindly complete the ACRs of for the year-2020 and submit the same to the Establishment Section latest by 31.07.2021, without further delay.

This issues with the approval of competent authority.


(Dr. Sarfaraz Ahsan)
Deputy Registrar

Distribution:-

1. All Deans/HoDs/Unit Heads/Section In-charges
2. Finance Officer
3. Controller of Examinations
4. D.S.W./Chief Proctor/Provost/Security In-charge
5. M.S. Majeedia Unani Hospital
6. University Librarian
7. Director IQAC/JHRCA/CDOE
8. System Analyst- to upload this circular on JH website for wider information.
9. AR & Secretary to the Vice-Chancellor
10. PA to the Registrar
11. Guard File